

Mid-Candidature/Thesis Review (PhD & MPhil)

Candidate's Name: _____
FIRST NAME FAMILY NAME

Date of Interview: _____ *Student Number:* _____

Program: PhD MPhil

Recommendation: Milestone Attained Extension Of Milestone Review of Candidature

Expected date of thesis
 Review
 Submission

(thesis review is generally 3 months prior to thesis submission)

Milestone Attained
 – Please complete all parts of this form and attach any additional written advice given to the candidate that details the feedback from the committee on their progress.

Extension of Milestone
 – Please provide the written advice given to the candidate that details what work must be completed by what deadline before the school can review progress. Please attach a copy of this advice.

Review of Candidature
 – If you wish to instigate a formal review candidature, in accordance with General Award Rule 4.13, please confirm that the conditions set out in the UQ guidelines for Mid-Candidature have been met and refer to: <https://ppl.app.uq.edu.au/content/4.60.05-higher-degree-research-candidature-progression#Procedures> for guidelines for students who fail to meet conditions of candidature.

Review Committee

- **Chair of Committee** (academic at least at level C, or B if approved by the PGC) preferably same as for Confirmation (may not be a current member of the candidate's advisory team)
- **Advisory team** (all members of the advisory team should attend - in person or via skype if necessary).
- **Research Group Leader** or equivalent as appropriate

PLEASE PRINT ALL DETAILS

| Designation | Title | Full Name | Email Address (if not UQ) |
|--------------------------|-------|-----------|---------------------------|
| Chair of Committee | Title | | |
| Principal Advisor | Title | | |
| Co-Advisor | Title | | |
| Associate Advisor | Title | | |
| Associate Advisor | Title | | |
| Research Group Leader 1* | Title | | |

*optional

Academic Achievements

Evidence Required:

- Please provide details of any oral presentations of the candidate's PhD research at conferences or School seminars and/or workshops since the last milestone.
- If the candidate has produced any peer reviewed publications since the last milestone, please attach a copy of the document and the reviewers' comments to this form.

Mid-candidature Review

- Please attach a plan of the future work, which can be an update of the plan produced for confirmation. If the candidate does not have any publications, the plan should include a detailed report of the progress so far. This report should follow the format of their confirmation report. However, it should also provide clear evidence of the progress since confirmation and a plan to publish/present findings.

Thesis Review

- All candidates must submit a complete, or near-complete, first draft of the thesis, including a table of contents for the whole thesis.
- Please attach a plan of the work required to complete the thesis. This can be an annotated table of contents illustrating that thesis completion is achievable within 3 months.
- The candidate must give a **school-wide seminar** for ITEE staff and students. This seminar must be attended by the Chair of Committee and the principal advisor.
- The principal advisor (or the candidate under the principal advisor's guidance) is responsible for checking the thesis in iThenticate and must attach a copy of the **Originality Report** for the attention of the Chair.

A match rate >20% requires investigation. The principal advisor should differentiate self-plagiarism in the thesis from plagiarism-other. If there is evidence of plagiarism-other at higher than 20% the candidate will need to justify this in an interview with the principal advisor and the Chair, or revise their thesis to the satisfaction of both parties.

| Papers/presentations/patents since last milestone (please include full Publication Citation where applicable) | Student's contribution - percentage and type of contribution | ERA Ranking if applicable |
|--|---|------------------------------|
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Assessment of Achievements by Supervisory Team

For each attribute, please comment on the student's abilities. If there are ongoing areas of concern, please outline them and provide an explanation of how you are going to monitor progress.

| UQ Graduate Attributes | Please comment on the progression of the student in relation to realising the UQ attributes of RHD students |
|---|--|
| <p>Knowledge and skills in the field of study</p> <ul style="list-style-type: none"> - In-depth, significant knowledge at the forefront of the field - Advanced understanding of key perspectives related to the field. | <p> <input type="checkbox"/> Well developed <input type="checkbox"/> Satisfactory <input type="checkbox"/> Needs Improvement </p> <p>Comments:</p> |
| <p>Effective communication</p> <ul style="list-style-type: none"> - Capacity to communicate ideas effectively to a range of audiences inside and outside the field of study or discipline and to the wider community; - Capacity to communicate knowledge for the education of others, which may include teaching and supervision; - Ability to work collaboratively and effectively with others, within a range of teams and contexts, respecting individual roles and responsibilities. | <p> <input type="checkbox"/> Well developed <input type="checkbox"/> Satisfactory <input type="checkbox"/> Needs Improvement </p> <p>Comments:</p> |
| <p>Critical judgment and research skills</p> <ul style="list-style-type: none"> - Ability to engage effectively in the discipline's philosophy of enquiry and discourses - Ability to conduct independent and original research and scholarship, which may be demonstrated by: <ul style="list-style-type: none"> ▪ understanding and developing concepts, ▪ formulating viable research questions, ▪ accessing and managing information at an advanced level, ▪ designing and implementing methodologies appropriate to the discipline or field of study, ▪ analysing and synthesising information or data from a variety of sources, ▪ critically analysing one's own research, ▪ setting research goals, planning, and ordering activities to complete a complex project within available resources. | <p> <input type="checkbox"/> Well developed <input type="checkbox"/> Satisfactory <input type="checkbox"/> Needs Improvement </p> <p>Comments:</p> |

| | |
|---|--|
| <p>Independence, creativity and learning</p> <ul style="list-style-type: none"> - Ability to make a substantive and independent contribution to knowledge in the discipline or field of study in an original and scholarly way, - Ability to apply existing skills and knowledge to identify and formulate new problems, - Ability to develop inventive solutions, demonstrating flexibility and resourcefulness, - Ability to lead projects in the discipline. | <p> <input type="checkbox"/> Well developed <input type="checkbox"/> Satisfactory <input type="checkbox"/> Needs Improvement </p> <p>Comments:</p> |
| <p>Ethical and social understanding</p> <ul style="list-style-type: none"> - A clear understanding and demonstration of ethical, legal, social and civic responsibility as a researcher and member of the discipline, - Capacity to understand and respect interdisciplinary and diverse cultural perspectives, and the roles and expertise of others, - Appreciation of local, national and global issues and the social and philosophical contexts relating to research and practice in the discipline, - Commitment to professional development and the discipline or profession, and a willingness to listen and respond to constructive feedback. | <p> <input type="checkbox"/> Well developed <input type="checkbox"/> Satisfactory <input type="checkbox"/> Needs Improvement </p> <p>Comments:</p> |

Additional Comments or Concerns:

Signatures:

In signing this you:

- Certify this candidate has satisfactorily completed all parts of the indicated milestone process to the appropriate academic standard for their current program and has met all candidature conditions set to be achieved by this milestone.*
- Confirm that the candidate has received written feedback on their performance and progress that summarises their strengths, achievements and developmental needs, offers suggestions towards the successful completion of candidature, and identifies the tasks to be completed and by when for the next milestone.*
- Certify that the **Originality Report** has been sighted by the Chair and that any plagiarism issues (if applicable) have been resolved to the satisfaction of the Chair and principal advisor.*
- Certify that achievement of the next milestone, Thesis Review, is feasible within 12months (for PhD) or 10 months (for MPhil) or as stipulated in the recommendation.*
- Have expressed any additional concerns above or in an attached document.*

Chair of the Committee

Date

Research Group Leader #1
or nominated deputy

Date

Principal Advisor
Or Co-Advisor

Date

Associate Advisor
Or Co-Advisor

Date

Associate Advisor
Or Colleague

Date

Associate Advisor
Or Colleague

Date

Candidate's Comments

YES

No

Have you been given explicit feedback as to your progress?

Do you agree with this feedback? If you answer no please provide comments below.

Candidate's signature

Date